



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	1st	January	2016	<b>To</b>	31st	December	2016

## Section A Reference and administration details

**Charity name**

PARK END PRESBYTERIAN CHURCH, CARDIFF

**Other names charity is known by**

**Registered charity number (if any)**

1138189

**Charity's principal address**

Llandennis Road  
 Cyncoed  
 Cardiff  
**Postcode** CF23 6EG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev John Robert Bebb	Minister and chairman		
2	Diane Robbins			
3	Christopher John Sirrell	Treasurer		
4	Jan Tucker			
5	Tony Williams			
6	Margaret Wensley			
7	Frances Olwen Sirrell			
8	Andy Taylor		Resigned March 2016	
9	Bob Webb			
10	Keith Harold Daw			
11	Nick Perry			
12	Iris Taylor	Secretary		
13	Beryl Wensley			
14	Michael John Franklin			
15	Dr. David Ian Williams			
16	Joan Goodfellow			
17	Janet Chapman			
18	Charles Robert Tucker			
	See attached Schedule			

--	--	--	--

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution dated 4 <sup>th</sup> July 2010
How the charity is constituted <small>(eg. trust, association, company)</small>	Church trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	In accordance with the rules of the Presbyterian Church of Wales

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the Christian faith in accordance with the objects of the Presbyterian Church of Wales as set out in the Rules which includes serving our community through practical activity

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Elders are committed to ensuring that that Church is a worshipping and serving Christian community in our local area. The Elders are concerned to ensure that the activities that occur within the building and beyond are effective in promoting the values and principles of the Christian faith. We aim to incorporate as wide as possible an expression of activities from regular worship and praise and prayer to Bible Study and community service.

We have considered the Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

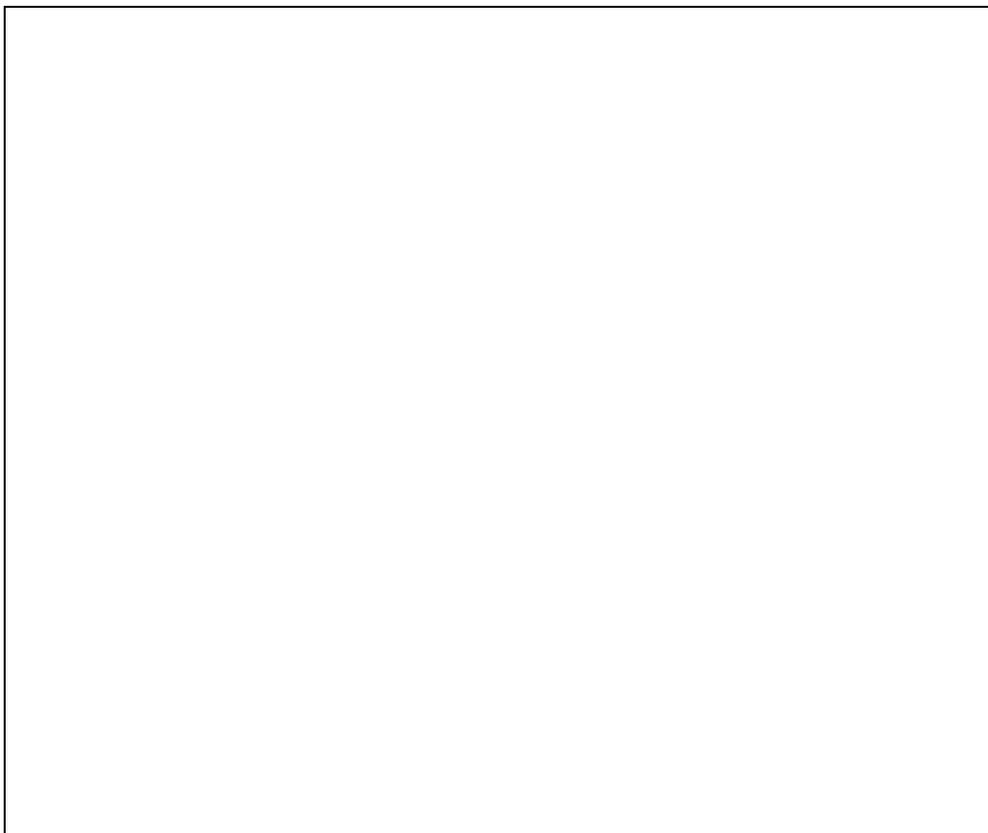
We try to ensure that there are opportunities for everyone with whom we have contact to understand the implications of the Christian faith and to live it out and practice it in the world in their ordinary lives.

We focus on worship and prayer, learning about the Gospel and the teaching of the Bible in general and helping people learn the implications of living the Christian life. We provide pastoral care for those who seek it and attempt to reach out in mission and service to any who do not yet understand what the Christian faith is.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D Achievements and performance

### *Worship and Prayer*

#### *Worship and Prayer*

The Elders are committed to ensuring that there is a variety of expressions of Christian worship from traditional organ led worship to praise band choruses, from reflective and prayerful meditation to more exuberant and energetic praise. We celebrate Holy Communion twice a month and welcome all those who wish to participate regardless of formal Christian allegiance. Anyone who is unable to attend has the opportunity to be visited at home or in hospital by the Minister and the Elder who has pastoral charge of them. The Rev. Robert Bebb has been taking communion regularly to two of the local residential homes who have requested it.

We have a main service that focuses on prayer for healing every other month and a monthly Family service which on three special occasions specifically includes all the uniformed organisations which meet within the buildings.. There is a weekly meeting to pray especially for those who have requested such support and to remember the needs of the world and our community. There is also a Bible Study which meets weekly and is attended by those who might not formally belong to the church. We have several home groups which meet for worship, fellowship and Bible Study

We also provide opportunities for families to acknowledge and celebrate such significant events as birth, marriage and death.

#### *The Wider Community*

The Church has various groups meeting regularly which are open to anyone who wants to attend. The Circle is a fellowship meeting which meets weekly and is patronised by men and women. CAMEO (Come And Meet Each Other) has a similar ethos but provides for ladies and is an opportunity for ladies in the area many of whom have no other attachment to the church to meet together. The Mothers and Toddlers Group provides an opportunity for preschoolers and their carers to meet and share and have fellowship and has a very diverse membership.

There is also a weekly coffee morning every Saturday which functions as a Drop-in. The church is a committed fair trade church and there is a monthly fair trade stall after the Sunday morning service and a large annual fair trade sale which serves the local community. We also support the local Foodbank and are one of the largest providers in Cardiff.

There is also a recycling facility on the premises which supports the work of the YMCA.

There are groups that support young people and children within the building and in surrounding area particularly the local schools. Joshua and Alanna Parmar are our full-time youth workers in a job-share arrangement. They are financially supported by denominational funding for the last few years but when it

runs out after six years, the hope is to have funding in place locally to continue this work when external sources are no longer available. They also receive support to work with Open Air Campaigners who take Assemblies in various local and primary schools. Joshua is funded by the church to undertake work with those who are Young Adults and students in the 18-30 age range. In order to cope with such groups we have had to ensure that our kitchen facilities are compliant with the required hygiene standards and a 5 star rating.

We have a children's club: Big Fish open to those who attend Reception to Year 5 in the local primary schools. We have an open Youth Group: Rock Solid for 10 – 14 year olds which regularly attracts youngsters the majority of which have no church affiliations. .

The Elders are concerned that such youth work is important and must be built upon not only for the long term benefit of the church but of the wider community.

At the moment, there have been major refurbishments to the church premises made possible through a bequest from a former member's Will. The buildings are now watertight and the interiors have been upgraded and improved

One of the ongoing issues is the impending retirement of the present minister and there are well advanced plans which are seeking his successor following the rules of the Presbyterian Church of Wales. Procedures are being put in place for the interregnum period as the Elders consider how best to facilitate a team ministry. There is in place a paid administrator to ensure that that we function as effectively as possible in the future.

--

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

A reserve is kept to cover any contingencies or risks that may arise. The reserve at present stands at £10,786 but this will be increased to £12,000 which the trustees consider to be an adequate sum

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J Robert Bebb</i>	<i>C J Sirrell</i>
Full name(s)	John Robert Bebb	Christopher John Sirrell
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	19 <sup>th</sup> April 2017	

