

Members Minutes of Elders Session 31st January 2017

1. 13 Elders were present plus Sioned Williams. There were 7 apologies.
2. The Session spent time in prayer
3. Minutes of last meeting - agreed with minor amendments to name spellings
4. **Matters arising** –
 - Pastorate Committee** - Vote to be taken before children leave for JC (there will be a short children's address); timetable – the first meeting is to be decided once the committee has been formed;
 - Communion table** – it was agreed to use the table from the middle room for morning services for an experimental period;
 - Membership recognition** – it was decided that this is not the time to proceed with this;
 - Update from groups** - none.
5. **Main focus for next session** - Risk assessment document;
6. **Date of next meeting** - 28/2/17
7. **AOB** –
 - Presbytery prayer day** across four centres including Park End - 15th April 10.30-12.30;
 - Hot cross buns** to be distributed on Easter Saturday if people are willing to organise it - mention to congregation mid-March;
 - South Wales Presbytery News and Information** sheet presented by Sue H;
 - Correspondence** - (emails already circulated - hard copies available with printed copies of previous minutes)
 - Mosque visit** – Rev Robert Bebb to attend on our behalf along with any other volunteers;
 - Bereavement support group**– Rev Robert Bebb to follow up with offer of space as required
 - Info** - Sue Hawkins informed us of the Bible Society Book Club;
 - Pulpit changes** - Sunday 5th pm Rev Philip Buckland (Cyncoed Methodist), 12th Dave Kitchen replace Richard Hardy;
 - Leaders for Communion** – David Smith, Peter Milsom and John James have offered to take communion following Robert's retirement - volunteers sought from elders and others to preach/give children's addresses;
 - Church Administrator** – Irene will relinquish her post from the end of August, or sooner if a replacement can be found;
 - Bread and soup lunches** will only go ahead if the hall is finished;
 - Pastoral work and communion** Andy Webb asked about arrangements after Robert's retirement – informed that arrangements for this are in hand;
 - Feb Holiday Club** not being held due to the hall being out of action - proposed summer HC 24-28 July;
 - Bible Bus.** Questions raised regarding **car parking** when Bible Bus there - Organisations to be informed - check with Josh Parmar.
8. The meeting closed with the saying of the Grace.

Agenda Elders Session 28th February 2017

1. Apologies
2. Church Report.
3. Prayers
4. Minutes of the meeting January 31st 2017
5. Main items
 - Pastorate Committee
 - Risk Register
 - Update from groups
6. Main Focus for next session
7. Date of next meeting – 28th March 2017
8. AOB